

Warning! You are viewing the old version of site.

New version of the site - <https://www.teamlead.ru/>

Ad Hoc Workflow

[Ad hoc Workflows](#) Confluence: , , .

- Confluence

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Dashboard

Welcome to Conference

Where do I start?

Reports:

Recent Updates

By topic

Recently Updated

People Directory

Dashboard > Adhoc Finance > Home > Q3 Report

Q3 Report

Task: Pending | Tasks | Subtasks

Assignments

Task: Pending | Tasks | Subtasks

Assignments

Payroll

Period	Expenditure	Pension contribution
2009Q3	\$470,000	\$63,000

Sales

Period	Gross Revenue	Comment
2009Q3	\$400,000	Includes PQR sale

Period: 2009Q3 Forecast

2009Q3: +777

2009Q4Forecast

Add Labels

Add Comment

Dashboard > Finance > Home > 2009Q3 Quarterly Report

2009Q3 Quarterly Report

Task: Pending | Tasks | Subtasks

Assignments

Task: Pending | Tasks | Subtasks

Assignments

Payroll

Period	Expenditure	Pension contribution
2009Q3	11	111

Sales

Period	Gross Revenue	Comment
2009Q3	111	1111

Period: 2009Q3 Forecast

2009Q3: +777

2009Q4Forecast

Ad hoc Workflows

Ad hoc Workflows , , - .

Dashboard > Finance > Home > 2009Q3 Quarterly Report

2009Q3 Quarterly Report

Task: Pending | Tasks | Subtasks

Assignments

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Payroll

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2009Q3	\$470,000	\$63,000

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2009Q4Forecast

Dashboard > Finance > Home > 2009Q3 Quarterly Report

2009Q3 Quarterly Report

Task: Pending | Tasks | Subtasks

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Payroll

Period	Expenditure	Pension contribution
2009Q3	11	111

Sales

Period	Gross Revenue	Comment
2009Q3	111	1111

Period: 2009Q3 Forecast

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2009Q4Forecast

Dashboard > Administration > Edit Site

Content Review

Configuration

General Configuration

Basic Setup: Admins

Manage Relations

Plugins

Language

Shortcode Links

External Outputs

Global Templates

Mail Services

User Manager

API Access: Icon

Mappage

Attachment Storage

Spam Prevention

PDF Export Language

Support

Default Space Content

Configure Website

WebDAV Configuration

Office Connector

Configuration

Look and Feel

Themes

Colour Scheme

Layouts

StyleSheet

Global Logo

Custom HTML

Workflows

Templates

Configuration

Administration

Workflow > Workflow

Ad hoc workflows .

Dashboard - Demonstration Space - Browse Space - Space Workflow Configuration

Space Workflow Configuration

Space Workflow Configuration

You can set the values of the Workflow Parameters for this space.

Name	Value	Operations
Reviewers	reviewers	Save Delete
Editor in Chief	emendator	Save Delete

Space Operations

- Edit Space Details
- Edit Space Labels
- Remove Space
- Trash

Security

- Permissions
- Restricted Pages

Mail

- Mail Accounts
- Mailbox Import

Workflows

- Templates
- Configuration

Look and Feel

- Themes
- Colour Scheme
- Layout
- Stylesheet
- PDF StyleSheet
- Change Space Logo

Import

- Import Pages from Disk

Dashboard - Demonstration Space - Browse Space - Workflows and Templates

Workflows and Templates

You can define what workflows are to be applied to all pages and blog posts in the space, or create Workflow Templates - templates for sequences of states, approvals, tasks and rules - that you want to be available for future use.

Space Workflows

Space-wide workflows apply to all pages and blog posts in the space.

Workflows	Status	Operations
Editor and staff approval workflow	Active	Save Delete

Space Workflow Templates

Space Workflows are enabled. Workflow templates will not be available to pages or blog posts in this space.

Workflows and Templates	Status	Operations
Update approval workflow	Unavailable	Save Delete

Global Workflow Templates

Space Workflows are enabled. Workflow templates will not be available to pages or blog posts in this space.

Workflows and Templates	Status	Operations
Simple approval workflow	Unavailable	Save Delete
Editor and staff approval workflow	Unavailable	Save Delete
Content Review Workflow	Unavailable	Save Delete

Help Tip

When adding a workflow to a page, the user is able to select from the workflow templates available to this space.

Space Workflows

Space administrators can enable workflow templates to all the pages in this space.

Space Workflow Templates

Administrators can promote a page-level Ad hoc workflow into a template available at the space-level by visiting the Workflow Designer on that page.

Global Workflow Templates

Confluence Administrators can promote a space-level workflow template to the global level. This makes it available in all spaces.

Dashboard - Technical Specifications

Endpoint Device

- Ad Hoc Use this to document initial state names
- Simple Simple app page is to
- Editor An Appro and mark i for the Edit available to Workflow C
- Confluence A Content transition / change app

The world space add this app

-
- drag-and-drop

Dashboard - Workflows - Home - workflow 2.0 states

workflow 2.0 states

Added by Robert Dominguez, last edited by Robert Dominguez on Jan 26, 2009. (view changes)

States | Chart | Triggers

page gets updated (state is Published)

```

{set-state:For Review}
{set-message:style=warning|Page has to go through the workflow}
{set-metadata:updated by|-{user}}{set-metadata:
  }

```

page gets Author approval

```

{send-email:user@reviewer@domain.com|subject=Page ready
  The page {pageid} is ready for review.
  {send-email}}
{set-metadata:author Comment|Author's comment|{set-metadata:
  }

```

page gets created

```

{set-message:state=|event|object|-emendator} and make sure you g
  }

```

page's state changes to For Review

```

{set-message:user={user}}{for review|{set-message}}

```

page's state changes to Published

```

{set-message:user={user}}{state=|add the {response:log}} {a

```

Dashboard - Administration - Edit Global Workflow

Editor and staff page approval workflow

Configuration

General Configuration

- Daily Backup Admin
- Manage References
- Plugins
- Language
- Shortcut Links
- External Gadgets
- Global Templates
- Mail Servers
- User Menus
- JIRA Issues Icon
- Mapping
- Attachment Storage
- Spam Prevention
- PDF Export Language
- Support
- Default Space Content
- Configure Workflow
- Workflow Configuration
- Office Connector
- Configuration

Look and Feel

- Themes
- Colour Scheme
- Layouts
- Stylesheet
- Global Logo
- Custom HTML

Workflows

- Templates
- Configuration

States | Chart | Triggers | Manual

Draft

Ready

Reviewed

Published

Dashboard - Administration - Edit Global Workflow

Content Review

Configuration

- General Configuration
- Daily Backup Admin
- Manage References
- Plugins
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Workflows

- Templates
- Configuration

Administration

- Workflow Configuration

Dashboard - Demonstration Space - Browse Space - Space Workflow Configuration - Browse - admin - Search

Space Workflow Configuration

Pages Blog Labels Attachments Workflow States Bookmarks Mail Advanced Space Admin

Space Operations

- Edit Space Details
- Edit Space Labels
- Remove Space
- Trash

Security

- Permissions
- Restricted Pages

Mail

- Mail Accounts
- Mailbox Import

Workflows

- Templates
- Configuration

Look and Feel

- Themes
- Colour Scheme
- Layout
- Stylesheet
- PDF Layout
- PDF Stylesheet
- Change Space Logo

Import

- Import Pages from Disk

Space Workflow Configuration

You can set the values of the Workflow Parameters for this space.

Name	Value	Operations
Reviewers	reviewers	Save Delete
Editor in Chief	emendator	Save Delete

Start able to give final approval

Dashboard - Adhoc Finance - Browse Space - Workflows and Templates - Browse - Roberto Dominguez - Search

Workflows and Templates

Pages Blog Labels Attachments Tasks Report Workflow Report Bookmarks Mail Advanced Space Admin

Space Operations

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- Change Space Logo

Import

- Import Pages from Disk

You can define what workflows are to be applied to all pages and blog posts in the space, or create Workflow Templates - templates for sequences of states, approvals, tasks and rules - that you want to be available for future use.

Space Workflows

Space-wide workflows apply to all pages and blog posts in the space.

There are no Space Workflows in this space.

Space Workflow Templates

Workflow templates can be used by users when adding workflows to pages or blog posts in this space.

Workflows and Templates	Status	Operations
Quarterly Report	Available	Save Delete

There are no workflow templates in this space.

Global Workflow Templates

Global workflow templates can be used by users when adding workflows to pages or blog posts on any space.

Workflows and Templates	Status	Operations
Simple approval workflow	Available	Save Delete
Edit and staff page approval workflow	Disabled	Save Delete
Content Review Workflow	Available	Save Delete

Help Tips

When adding a workflow to a page, the user is able to select from the workflow templates available to this space.

Space Workflows

Space administrators can enable workflow templates for all the pages in this space.

Space Workflow Templates

Administrators can promote a page-level Ad hoc workflow into a template available at the space-level by visiting the Workflow Designer on that page.

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Dashboard - Adhoc Finance - B

Workflows and Templates

Pages Blog Labels Attachments

Space Operations

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Workflows

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Import

- Import Pages from Disk

Dashboard - Finance - Home - 2009Q3 Quarterly Report - Activity Stream - Browse - Part Payroll - Search

2009Q3 Quarterly Report

View Add Tasks

Date **New 26, 2009**

In progress

- created task Payroll numbers and assigned it to **Part Payroll** at 7:19 AM
Make sure that retrospective payment at the end of the quarter is included
- created task Sales numbers and assigned it to **Part Payroll** at 7:19 AM

In progress

- changed state to **In progress** at 7:17 AM
Q3 Time! And don't forget we must document our steps to prove to the auditor that we are starting a process!

Pending

- changed state to **Pending** at 7:15 AM

New 26, 2009

- updated the page at 7:16 AM
Added page workflow
- created the page at 7:16 AM

Dashboard - Ad hoc Workflows Page 3.0 - Browse Space - Workflow Report - Browse - Roberto Dominguez - Search

Workflow Report

Pages Blog Labels Attachments Tasks Report Workflow Report Bookmarks Mail Advanced Space Admin

Assigned to: Anyone | me | roberto
Status: Any | pending | for review | published | expired

1 2 Next >>

Title	Last Updated By	Updated	State	State changed on	State changed by	Assigned to
3.0 Release Notes	Roberto Dominguez	Mar 16, 2010 07:49	Pending	Mar 16, 2010 08:30	Roberto Dominguez	
Upgrade	Roberto Dominguez	Mar 16, 2010 06:25	Pending	Mar 16, 2010 06:25	Roberto Dominguez	
3.0 Compiled Release Notes (do not publish)	Martin Cleaver	Mar 17, 2010 06:48	Pending	Mar 17, 2010 06:40	Martin Cleaver	
Advanced Workflows Tutorial	Martine Maguire	Mar 09, 2010 21:26	Pending	Mar 09, 2010 16:52	Martine Maguire	
Basic Workflows Tutorial	Martine Maguire	Mar 09, 2010 20:45	Pending	Mar 09, 2010 16:51	Martine Maguire	
How do I publish content using the plugin?	Martine Maguire	Mar 09, 2010 11:40	pending	Feb 24, 2009 21:11	Roberto Dominguez	
Configure workflows	Martine Maguire	Mar 02, 2010 20:15	pending	Mar 02, 2010 20:14	Martine Maguire	
Manage workflows states	Martine Maguire	Mar 02, 2010 13:47	pending	Mar 02, 2010 13:17	Martine Maguire	
Manage workflows tasks	Martine Maguire	Mar 02, 2010 13:18	pending	Mar 02, 2010 13:17	Martine Maguire	

Dashboard - Ad hoc Workflows Page 3

Tasks Report

Pages Blog Labels Attachments

Assigned to: Anyone | me | roberto
Tasks: Active | Completed | All

Page - State - To

Page	State	To
3.0 Release Notes	Pending	Do all
3.0 Release Notes	Pending	To
Upgrade	Pending	To
Charts	Pending	To
Charts	Pending	To
Charts	Pending	To